



**United Way  
Centraide**

**North East Ontario  
Nord-est de l'Ontario**

**Sudbury Office**

957 Cambrian Heights Dr. Unit 201

Sudbury, ON P3C 5S5

T 705-560-3330 \ F 705-560-3337

[www.uwcneo.com](http://www.uwcneo.com)

Charitable Status Number / Numéro d'organisme: 108160037

## Job Advertisement

United Way Centraide North East Ontario(UWCNEO) in partnership with the Canadian Labour Congress and the Sudbury and District Labour Council are currently seeking a **DIRECTOR OF LABOUR PROGRAMS AND SERVICES (LPS) STAFF POSITION.**

The Director of Labour Programs and Services is responsible to facilitate collective action between the United Way movement and the Labour movement for the benefit of the community and to support working families. The LPS will build and maintain relationships between the two movements by ensuring that both parties work together on mission-aligned tasks to help strengthen our communities across all districts. While respecting the National partnership between United Way Canada and the Canadian Labour Congress, the LPS furthers the partnership locally by working with labour organizations across North East Ontario, UWCNEO and community groups to facilitate joint work that will have a positive impact in communities across the district.

The position will also constructively advance a stakeholder-centric culture. This person will support a disciplined approach to cultivate stakeholder input to drive organization decisions and commit to engagement that ensures high credibility of the organization.

### Key responsibilities:

1. Labour Liaison: Maintain and further a positive relationship between organized labour and UWCNEO.
  - a. Facilitates work among all Labour Councils and Canadian Labour Congress (CLC)-affiliated unions, UWCNEO and community organizations with the goal of building stronger and healthier communities
  - b. This work includes developing and implementing joint community events and initiatives
2. Resource Development: Encourage labour's involvement in, and donations to, the annual UWCNEO campaign.
  - a. Help secure resources necessary to strengthen our communities
  - b. Fundraising with unionized workplaces in the community
3. Labour Community Advocate Training (LCAT): Facilitate and deliver the CLC program.
  - a. This three-level training program explores the challenges faced by working families and the ways in which labour and communities can work together.
4. Management of staff and volunteers, administrative work and related task assignments.

This is a full-time position reporting to the Executive Director of UWCNEO on an administrative basis, with joint program responsibility to the Canadian Labour Congress and the Sudbury District Labour Council. The Director of Labour Programs and Services also works with other LPS staff across Canada in delivering a nationally-coordinated program.

### Qualifications required:

- Experience in the Labour movement is essential.
- The successful candidate must have knowledge of, and experience operating within the structures and decision-making processes of labour bodies affiliated to the Canadian Labour Congress.
- Experience with adult education and facilitation are required, as is experience with United Way Centraide's or community agencies and organizations.

- This is a position requiring strong interpersonal skills, problem-solving abilities and creative thinking.
- Fundamental computer skills, good writing and verbal communication skills and good organizational skills are required.
- Excellent time management skills with the ability to prioritize tasks.
- The successful applicant must have the ability to balance and respond to different requests and requirements.
- Willingness and ability to travel locally and North East Ontario.
- Bilingual (French and English) an asset
- Canadian Labour Congress Instructors Training an asset

Please submit your resume by October 15, 2018. to the UWCNEO Human Resources Department via email at: [s.obumsawin@uwcneo.com](mailto:s.obumsawin@uwcneo.com)

*United Way Centraide North East Ontario / Nord-est de l'Ontario, the Canadian Labour Congress and the Sudbury District Labour Council are committed to employment equity and are actively seeking to ensure a workforce representative of our community. Applications are encouraged from women, indigenous peoples, visible minorities and persons with disabilities.*